



CUESPORTS SINGAPORE

UEN: S65SS0011D

3 Stadium Drive #01-33 Sports Hub Singapore 397630

Tel: (65)-6345 3651 Fax: (65) 6447 2498

Email: cue@cuesports.org.sg

Website: www.cuesports.org.sg

10 June 2022

Notice of the Annual General Meeting 2022

Dear member,

Notice is hereby given that the Annual General Meeting of Cuesports Singapore will be held by way of electronic means via **Zoom** on **25 June 2022 (Saturday), 2.00pm** to transact the following business:

AGENDA

1. The President's Address
2. To confirm the minutes of Annual General Meeting held on 26 June 2021
3. To receive and approve the Annual Report for the year ended 31 March 2022
4. To receive and approve the Audited Accounts for the year ended 31 March 2022
5. To appoint Auditors for the ensuing year – 01 April 2022 to 31 March 2023
6. To transact any other business for which 7 days' notice has been given in writing to Cuesports Singapore
7. To approve the proposed amendments to the Constitution

DOCUMENTS ATTACHED

1. Audited Financial Statements for financial year ended on 31 March 2022
2. The Annual Report for financial year ended on 31 March 2022
3. Annex A (Pre-registration Form)
4. Annex B (Zoom Login Instructions)
5. Proxy Voting Form
6. Explanatory note on amendments to Constitution
7. Copy of the proposed amended Constitution

This Notice and the documents attached to this Notice have been published on Cuesports Singapore's official website (<http://cuesports.org.sg>) and its official Facebook page (<https://www.facebook.com/CuesportsSingapore>).

Should you require any technical and/or administrative assistance with regard to the virtual Annual General Meeting, please feel free to contact Cuesports Singapore via email at cue@cuesports.org.sg.



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Important Notes:

In light of the COVID-19 situation and pursuant to the relevant order under the COVID-19 (Temporary Measures) Act 2020, the following arrangements will be adopted for the Annual General Meeting (“AGM”):

(1) Attendance at the virtual AGM

- a. An authorised representative will not be able to attend the AGM in person. An authorised representative may only attend the AGM by observing and listening to the proceedings of the meeting via Zoom. Only the authorised representatives on the latest authorised representative name list will be allowed to attend the AGM.
- b. Pre-registration for the virtual AGM is required. Authorised representatives must submit the pre-registration form (see **Annex A**) via email to cue@cuesports.org.sg by **23 June 2022 (Thursday) 5pm**.
- c. Further Zoom login instructions can be found at **Annex B**.

(2) Submission of Questions

- a. All authorised representatives will not be able to submit questions live at the AGM. Instead, an authorised representative may submit questions in advance to Cuesports Singapore via email to cue@cuesports.org.sg, by **17 June 2022 (Friday) 5pm**.
- b. Only substantial and relevant questions sent by **17 June 2022 (Friday) 5pm** will be addressed by the Board prior to or at the AGM. Whether a question is substantial and relevant would be determined by the solicitors engaged by the Board. Questions which concern a matter that will be put to a vote will be addressed by the Board by **18 June 2022 (Saturday) 6pm**, at Cuesports Singapore’s official website (<http://cuesports.org.sg>) and its official Facebook page (<https://www.facebook.com/CuesportsSingapore>) and via email to the respective member club’s email address.

(3) Voting by Proxy and Submission of Proxy Forms

- a. All authorised representatives may only vote by proxy at the AGM. There will be no live voting at the AGM. Each authorised representative shall appoint the Chairman of the meeting, Mr. Justin Lee, President of Cuesports Singapore, as his/her proxy to attend, speak and vote at the meeting through a Proxy Form. All authorised representatives shall deposit the signed Proxy Form in PDF form by email to cue@cuesports.org.sg AND seechei@audittrust.com.sg, who are the independent auditors for this AGM, by **24 June 2022 (Friday) 5pm**. All authorised representatives may submit their Proxy Forms directly to Cuesports Singapore, or through their respective clubs.



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- b. The Proxy Form is attached with this notice and shall be posted by **19 June 2022 (Sunday) 6pm** at Cuesports Singapore's official website (<http://cuesports.org.sg>) and its official Facebook page (<https://www.facebook.com/CuesportsSingapore>).
- c. In appointing the Chairman of the meeting as his/her proxy, all authorised representatives who are entitled to vote must give specific instructions with regard to voting, or abstentions from voting, in the form of proxy, failing which the appointment may be treated as invalid.

BY ORDER OF THE BOARD

Tan Bak Choon
Honorary Secretary
Cuesports Singapore



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Annex A

Annual General Meeting 2022

Pre-registration form

Date: 25 June 2022 (Saturday)

Time: 2.00pm

Venue: Zoom video conferencing

Meeting ID and Password: to be given after successful registration via the email address provided below

Registration Detail

Club Name:

Contact Person:

Contact Person's Designation:

Contact Person's Email:

Attendees:

No.	FULL Name of the Authorised Representative	NRIC (Last 3 digits + alphabet)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		



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Note:

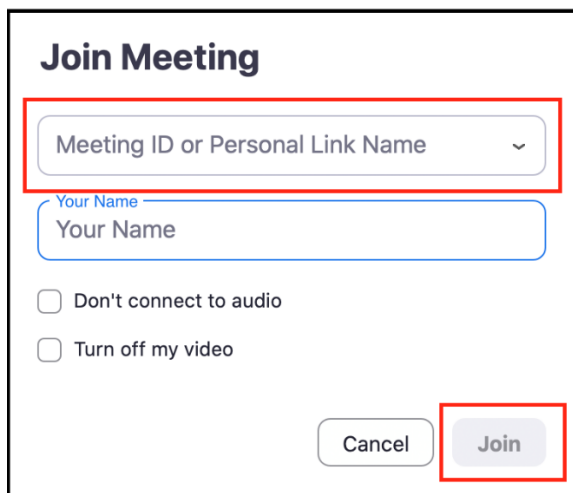
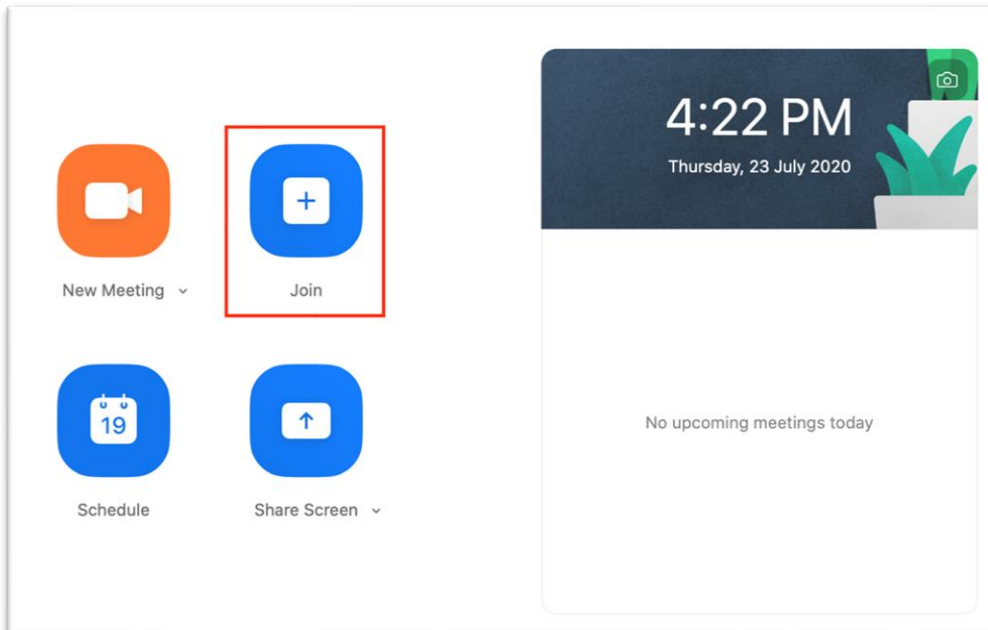
1. This form must be submitted by **23 June 2022 (Thursday) 5pm.**
2. Please use your **Full Name** as indicated in your NRIC for registration.
3. Please note that for the field **“Enter Your Name”/“Your Name”/“Screen Name”** (depending on the type of device used) on Zoom, your display or profile name must be the same as the name which you have indicated for registration above. You may be denied access if your display or profile name on Zoom does not correspond to the name you have indicated for registration above.



Annex B

Zoom Login Instructions

1. Download the Zoom app on your device and register for an account. Please download the app via <https://zoom.us/download>.
2. Locate your Zoom app on your device, click **JOIN** to enter and enter the Meeting ID. The Meeting ID and password will be sent to your email address which you have indicated in the pre-registration form.





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3. Key in the password when prompted.
4. Please enter the same name used for registration. You will be admitted into the meeting room only if your display or profile name corresponds to the name used for registration.
5. Do login **15 minutes** before the stipulated time so that the session can commence on time.